News Report Planning Board

Headline (Attention grabbing)	_____
By-line (Make it interesting)	Briefly sum up what has happened. Try to get the reader's attention. _____ _____ _____
Introduction Who is the report about? What happened? Where did it happen? When did it happen? Why did it happen?	Tell the reader exactly what happened. Include facts. _____ _____ _____ _____ _____ _____
Paragraph 1 **Get a quote!** What did they: Hear? See? Know? Think?	_____ _____ _____ _____ _____ _____
Paragraph 2 **Get a quote!** What did they: Hear? See? Know? Think?	_____ _____ _____ _____ _____ _____
Paragraph 3 **Get a quote!** What did they: Hear? See? Know? Think?	_____ _____ _____ _____ _____ _____
Conclusion	What can we expect to happen next? _____ _____ _____